

SELLER INFORMATION
PLEASE PROVIDE THE FOLLOWING INFORMATION

SELLER NAME

SELLER NAME

COMPLETE PROPERTY ADDRESS

IS THERE A MOBILE HOME LOCATED ON THIS PORPRTY?

YES

NO

HOME PHONE NUMBER

WORK PHONE NUMBER

CELL PHONE NUMBER

REALTOR NAME(S)

WORK PHONE NUMBER

CELL PHONE NUMBER

BUYER NAME(S)

WILL EACH OWNER ATTEND CLOSING?

YES

NO

IF NO, WILL WE NEED TO PREPARE A POWER OF ATTORNEY FOR THE ABSENT PARTY?

YES

NO

MARTIAL STATUS OF SELLER(S):

MARRIED

SINGLE

SEPARATED

DIVORCED

PHONE: _____

FORWARDING ADDRESS:

HUSBAND'S/MALE SSN

WIFE'S/FEMALE SSN

CURRENT MORTGAGES HELD BY THE SELLER OF THE PROPERTY

1ST MORTGAGE WITH: _____

LOAN NUMBER: _____

PHONE NUMBER: _____

2ND MORTGAGE WITH: _____

LOAN NUMBER: _____

PHONE NUMBER: _____

HOMEOWNERS ASSOCIATION INFORMATION

NAME OF ASSOCIATION: _____

TELEPHONE NO. _____ CONTACT: _____

COMMISSION%: LISTING AGENT _____%

SELLING AGENT _____%

PREFERRED CLOSING DATE: _____

SELLER'S CLOSING DOCUMENTS

ARE WE TO PREPARE THE DEED, LIEN WAIVER, AND 1099? YES

NO

IF NOT, WHO WILL BE HELD RESPONSIBLE FOR PREPARING EACH OF THESE AFOREMENTIONED DOCUMENTS OF BEHALF OF THE SELLER'S?

PLEASE FEEL FREE TO CONTACT US IF YOU HAVE ANY QUESTIONS.
THANK YOU FOR YOUR ASSISTANCE.
E-MAILED INQUIRIES RECEIVE FASTER RESPONSES.